

Covid-19 restarting face to face Scouting - Risk Assessment

Name of section & Activity	1st Maidenhead Sea Scout Group HQ- Sea Scouts	Date of risk assessment	06/09/2020	Name of who undertook this risk assessment	Scott Cunninghamham	COVID-19 readiness level transition	Red to Amber
Checked by Line Manager (name)	Wayne Davie	Checked by Group Exec (Name)	Kevin Stanley				
Approved by DC/delegate:	Name	Approved by Exec:	Name				
	Role		Role				
	Date		Date				
		06/09/2020				GSL	06/09/2020

Hazard/Risk	Who is at risk	How are the risks controlled	Has anything changed since the last RA
Hygiene of building: Prior to arrival and departure of young people. Clean/sanitise washroom/toilet facilities and door handles / hand push door plates, etc.	Young people (YP)/Parents and Leaders	Maintain levels of cleaning products, all to be kept in cleaning box in main toilet area.	
Maintaining social distance at drop off. Higher risk of infection spreading if social distancing not adhered to	Young people/parents and leaders	Staggered arrival times and request only the Young People exit the car and join the group; after sanitising hands.	
Hygiene of people: on arrival wash hands, before and after visiting toilet, and prior to departure - to reduce risk of infection	Young people and leaders	Young People encouraged to bring own Hand Sanitiser. Group Hand Sanitiser to be used on arrival and finish - hand washing in sink with soap and hot water after toilet use.	
Hygiene of activity equipment - higher risk of infection if not cleaned	Young people and leaders	Clean activity equipment before and after meeting. If appropriate each YP to use same equipment for whole session. If possible assign equipment to each YP on arrival. Limit equipment used including consumables e.g. paper. Some equipment can be left in the compound for 72 hours to alleviate the need for cleaning.	
Use of indoor area - Maintaining social distancing, Mask wearing,	Young people and leaders	Apart from addressing the group, Leaders and Young Leaders should wear Face Masks at all times. Social Distancing of 2m must be adhered to where possible, and particularly YP and Leaders. Equipment, Pens, Paper, Scissors, etc should be used solely by one YP, must be cleaned if passing to another. Can be left for 72 hours to alleviate cleaning.	
Use of outdoor spaces - uneven ground, access to space less controlled, cannot be cleaned	Young people and leaders	Choose appropriate location for activity; explain boundaries of activity; wash hands after activity	
Maintaining social distance during meeting: higher risk of infection spread if social distancing not maintained	Young people and leaders	Where a YP breaks the social distancing, a leader should remind them as soon as possible the rules to follow. If the young person repeatedly breaks social distancing they may not be allowed to return to face to face meetings for a period defined by the section leader.	
Maintaining social distance at collection and pick up time	Young people, leaders and parents	YP to remain within the group until parents arrive. Each YP at a time to go to waiting parent whilst maintaining social distancing.	
Injuries requiring First Aid	Young people and leaders	If First Aid is required it will be administered by a leader who should wear PPE provided (plastic apron, gloves, face mask). Anything used should then be disposed of in a bin bag and taken home at the end of the meeting. A record should be kept. First Aid kit to be carried when away from hall	
Use and hygiene of toilet during meeting session	Young people and leaders	Only 1 person allowed in the Scout Hut at a time to use the toilet. Hands must be washed after using the toilet. Leader to check toilet after use and clean as necessary. At the end of the meeting the toilet and wash basin to be thoroughly cleaned. Bin bag removed and disposed of after the session.	