

Covid-19 restarting face to face Scouting risk assessment

Name of Section or Activity	Cubs	Date of risk assessment	12/07/2020	Name of who undertook this risk assessment	Luke Corrigan	COVID-19 readiness level transition	Red to Amber
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Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<p><i>Hazard – something that may cause harm or damage.</i></p> <p><i>Risk – the chance of it happening.</i></p>	Young people, Leaders, Visitors?	<p>Controls – Ways of making the activity safer by removing or reducing the risk from it.</p> <p><i>For example - you might use a different piece of equipment or you might change the way the activity is carried out.</i></p>	
Maintaining social distance at drop off and pick up: higher risk of infection spread if social distancing not maintained.	All	<ul style="list-style-type: none"> Adult in PPE (Mask & visor & apron) to meet YP at start of field, inform of group location (bottom field) and enforce social distancing down path. YP asked to remain in cars until leaders are ready Temperature of YP to be taken on arrival anyone over 37.8 degrees to be denied admittance. 	
Maintaining social distance during meeting: higher risk of infection spread if social distancing not maintained.	All	<ul style="list-style-type: none"> Small groups at all times, size in accordance with HQ guidance (15 max currently) Two responsible adults with each Cub & Beaver group, one adult with each scout group (additional adult not in any group available for emergencies) No YP or adult to join more than one group each day. Minimum 25m spacing between groups, beach flag used to identify location Sports cones set out to show where each YP to sit/stand on arrival at least 2m apart Minimum 2m separation between individuals at all times. Where closer contact necessary i.e. to apply first aid, PPE used to include face mask and apron minimum Activities designed with social distancing in mind. YP may move around during activities but still must be 2m away from individuals and 25m away from other groups. Any YP who repeatedly fail to maintain social distancing will not be invited to future sessions 	
Hygiene of people: higher risk of infection spread if proper hand washing not carried out.	All	<ul style="list-style-type: none"> Hand sanitiser dispensed on arrival by adult in appropriate PPE (mask minimum) Each group to have hand sanitizer available at all times Poster on how to use hand sanitiser appropriately prior to attendance No one displaying symptoms (or member of household/bubble) within the previous 7 days allowed to attend without a negative COVID test. Parents/leaders asked to certify no symptoms in initial consent and agree to inform section leader immediately if symptoms manifest within 7 days of any activity or known contact has positive COVID test. 	
Hygiene of toilets: higher risk of infection spread if hygiene not carried out.	All	<ul style="list-style-type: none"> Toilets deep cleaned thoroughly by adult before and after session and between each group. One person at a time allowed into toilet block All doors to be propped open (excluding cubical door) YP provided with disposable wipes to clean surfaces they have touched Soap and hand towels available for hand washing. These will be disposed of in a bin bag and cleared at the end of the section meeting. 	

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		<ul style="list-style-type: none"> • 2 minute hand wash required poster by sink 	
Hygiene of activity equipment: Higher risk of infection spread if hygiene not carried out.	All	<ul style="list-style-type: none"> • Activities designed to minimise equipment being shared • Where equipment is shared between individuals sanitised before passing on • Equipment i.e. balls may be kicked from one person to another, but the equipment should not be touched by hands. • Equipment sorted into individual packs 72 hours before meeting or sanitised using approved cleaning products • Any equipment not sanitised must not be touched for 72 hours between use 	
Use of outdoor spaces: un-even ground, access to space less controlled, cannot be cleaned.	All	<ul style="list-style-type: none"> • No permanent outdoor equipment to be used i.e. benches, picnic tables • YP are familiar with the location • Appropriate first aid cover • PPE – mask, visor, gloves and apron to be worn for any first aid treatment • Extra adult not with an individual group used for first aid cover and arrival etc • In the event of poor weather section leader to decide whether the activity needs to be cancelled or whether appropriate clothing i.e. waterproofs means it can continue. • Weather forecast looked at and cubs asked to wear clothing appropriate to any anticipated weather. In the event of extreme unanticipated weather section leader to decide to end meeting early. 	
Other notes	All	<ul style="list-style-type: none"> • Parents to confirm agreement of risk assessment when signing up for a session via Online Scout Manager • If someone shows symptoms or someone attending has contact with a confirmed or suspected case section leader to be informed. All parents to be informed without mentioning YP/adult names. All parents with children in the same small group to be told this without mentioning scout/adult name. Section leader to liaise with all stake holders, including, cubs, parents and district contacts to decide on safety of future meetings. • All adults to have DBS check and completed minimum of safety and safeguarding training. 	
Hiking	All	<ul style="list-style-type: none"> • Small groups may go on hikes as long as social distancing 2m is maintained and 25m between each group • Crossing roads – form a distanced line 2 m apart on a clear stretch and cross in batches • Hand sanitiser to be used after opening/closing gates • Level 0 terrain only all other standard risk assessments in place as usual. 	
Kayaking	All	<ul style="list-style-type: none"> • Qualified instructors standard SA policies applied • Single kayaks • One small group in the water at a time • Kayaks to remain 2m apart at all times • In the event of a rescue being required leader rescuing should wear PPE (mask) if possible • Kayaks sanitised between use • Cubs arrive in kayaking clothing • Changing afterward done outdoors socially distancing no sharing of towels 	

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Review: This risk assessment is for a section to move from one COVID Readiness alert level to the next, an additional risk assessment should be produced for each move proposed.

Checked by Line Manager	Name, Role / level Date	Checked by Executive	Name, Role / level Date
Approved by Commissioner	Name, Role / level Date	Approved by Executive	Name, Role / level Date
Notification of level change	Date and by who		

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Appendix 1 – Risk assessment for campsite for ‘normal’ operations

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<p>Hazard – something that may cause harm or damage. Risk – the chance of it happening.</p>	Young people, Leaders, Visitors?	<p>Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.</p>	Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.
<p>Example: Hazard- Fire Risk- Smoke/ Burns</p>	Leaders, Vistors, Young Leaders, Cubs	Smoke- Use of dry wood, check wind direction, Stand people out of smoke direction. Burns- Safe distance from fire, extra wood place on caefully, teach Cubss good practice around fires, burns/first aid kit easily available.	
Low branches near woodpile, around flagbreak area, car park area some of the patrol areas	All visitors	Trimmed and tidied up	Grown since last year, covid delayed maintenance
Dead trees, near entrance, around climbing wall area, branch falling hazard or breaking if pulled unexpectedly	All visitors	Need to be taken down, in the meantime hazrd communicated to leaders and lower branches trimmed	Died since last year
Logs around the woodpile area and around the campsite. Trip hazard.	Young people and leaders	Need to be moved to the woodpile or barriered off before activities start	Previous trees taken down
Lot of loose boxes, containers, poles around the district container	Young people	Need to be cleared or barriered off before activities start.	Accumlation of materials

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Water butts for fire left open are now dirty	Fire fighting equipment	Needs to be cleaned and a hand bucket placed next to each butt	Site not used
Numerous rabbit holes in the patrol area next to the campfire	Trip hazard for young people and leaders	Hazard noted for all activities and area cordoned off until they are filled in	Rabbit infestation since last year
Campfire area overgrown, risk of fire spreading	Fire spread risk	Strim overgrown area and dampen down before having a fire. 2 people to be present at any fire	Overgrown due to no maintenance due to covid
Climbing area fence fallen down and area in dis-repair	Hazardous area with spiky rose bushes and fallen fencing	Area to be cordoned off using red plastic fencing until the whole area can be cleared. Access to the climbing wall allowed under close supervision.	Winter winds brought the fence down, no maintenance due to covid, unsafe to have single person working
Varios bits of junk and debris around the kitchen and toilet	Trip hazard and risk of weaponising by young people	Area cleared	Repair work on the old kitchen, damage caused by squirrels nesting
Road safety signs worn out	Excess speed by road vehicles	Site not used this year so far due to covid so signs not replaced. Replace old signs with new ones.	Not used this year due to covid
Toilet blocks not been cleaned since last year	Infection risk	Deep clean of both toilet blocks needed before regular use commences, needs emptying first. Lock up and do not use male toilets. Clean of female toilet only as interim solution and restrict entry to one at a time.	

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Appendix 2 – Fire evacuation plan for campsite

In the event of an un-controlled fire at Marion's meadow the following procedure must be followed:

Evacuation:

1. Sound the alarm: Ring the alarm bell which is attached the fire-extinguisher trolleys
2. Everyone assembles at the flag
3. Roll call
4. Evacuate to outside the campsite gate to the left towards the stables (to keep out of the way of the fire brigade)
5. Roll call
6. Open height barrier (to allow fire engine to pass through)
7. Do not re-enter campsite until given the all clear by the fire brigade
8. Arrange parent pick up on Lightlands lane as needed
9. Inform GSL/AGSL at earliest opportunity

Raise the alarm

1. Call the fire brigade – dial 999 (section leaders should have a mobile available at all times)
2. Direct them to the Scout Campsite, Strande Lane Cookham SL6 9DN or use what 3 words fermented.sung.cucumber.
3. Post adult look-out at the end of Strande Lane to guide fire brigade

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Risk areas

1. Gas cylinders and bottles in the centre of camp
2. Camp fire circle
3. Barrel fires
4. Kitchen area
5. Neighbouring gardens
6. Grass fires after extended dry period

Tackling fires

1. Evacuation of members takes priority
2. Adult leaders only may attempt to put out an uncontrolled fire
3. Use up to 2 fire extinguishers, hosepipe for 5 minutes or 3-4 buckets of water
4. If the fire is still out of control, then fully evacuate the campsite and call fire brigade

Fire prevention

1. Risk assessment before campsite use, ensure extinguishers and alarm bell are visible
2. Dampen grass around the area used for fires and under any barrels
3. Have at least 3 buckets of water available for each barrel or 6 for the campfire/leaders' fire
4. Keep water barrels in the patrol areas topped up with water
5. Lay out hose ready to use

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Appendix 3 – Campsite rules

This is a Scout Campsite and Scouting principles should be applied to all activities on this site. Behaviour on site should be respectful and considerate of our neighbours. Always respect the country code.

Arrival and departure:

Please drop off and pick up at Lightlands lane not at the campsite

For leader cars only:

Max 10 MPH on the approach road.

Vehicles are restricted to the car park area and the hardstanding areas only. Please do not move the cones – they have been placed for a reason to protect plants or allow the grass to recover.

Health and Safety

Risk assessment and counter measures to be briefed at start of each camp. Fire procedure to be briefed at start of camp. Other Emergency procedures to be briefed at start of camp. All camp site users to have their own risk assessments for their activities.

Tents

Tents should be pitched leaving a minimum of 3mtr between groups

Tents should be pitched a safe distance from designated fire places

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Noise

Keep noise to a minimum especially between 10pm and 8am. Between 10pm and 8am noise should not be audible outside a tent/cabin or vehicle. To avoid annoying others please refrain from playing any loud radio/music at any time

Rubbish

Recycled rubbish should be placed into blue bin – glass, plastic and paper/cardboard.
Please ensure all other rubbish is removed from site at the end of your visit

Fires

- Please bring your own wood or replace that used from the wood pile
- Fires should only be held in designated areas
- Fires places should be out and cleared at end of camp including barrels
- Barrels should be left cold, empty and turned upside down to drain
- Campfires:
 - At the campfire circle, limited to provide heat and a common focus area, only between 1800 and 2230 hrs (quiet after 2200)
- Cooking fires:
- Barrell/altar/pit fires to be used for cooking/training as required
- Only use wood from the wood pile – trees and bushes should not be damaged
- Only use natural wood - no treated or painted wood
- Bonfires are only to be held for the burning of site generated natural wood waste only by the Camp Warden – **Marion Edkins, GSL – Neil Trivedi** and the AGSL **Tony Doolan**. No-one else is allowed to start a bonfire.
- Water buckets and hose pipe to be filled and available during any fire activity

Wood pile:

Only natural wood to be allowed on site. No treated or painted wood to be accepted. Any treated or painted wood will be removed regularly.

Water

Mains water is metered and has to be paid for, so please ensure all taps are turned off after use. Do not wash items under running water

Neighbours

Do not feed or stroke the horses, Do not feed or stroke the cattle

Neil Trivedi
Group Scout Leader
Furze Platt Scout Group

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