

## Covid-19 restarting face to face Scouting risk assessment

Name of Section or Activity	Dragon Explorer Scout Unit	Date of Risk Assessment	Thursday 30 <sup>th</sup> July 2020	Name of who undertook this risk assessment	Aran Belcourt	COVID-19 readiness level transition	Red to Amber
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Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<p><b>Hazard</b> – something that may cause harm or damage.</p> <p><b>Risk</b> – the chance of it happening.</p>	Young people, Leaders, Visitors	<p><b>Controls</b> – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.</p>	Keep <b>checking</b> throughout the activity in case you need to change it...or even <b>stop</b> it! This is a great place to add comments, which will be used as part of the review.
1. Maintaining social distance at drop-off and pick up: higher risk of infection spread if social distancing not maintained.	All	<ul style="list-style-type: none"> <li>• During our Explorer’s online meeting on 09.07.20, we explained the change in status from Red to Amber. We discussed with those attending, what level of responsibility would be acceptable for them to keep themselves safe and others at a Face-2Face meeting.</li> <li>• The Explorers agreed to be responsible for bringing their own kit, containing items required for meetings, hygiene/keeping safe, to meetings:</li> <li>• Explorers dropped off at end of Strande Lane and Lightlands Lane. Walk/cycle to the Campsite, keeping the recommended 2m social distancing.</li> <li>• Leaders meet Explorers entering site, facemasks worn by all. Check Explorers have brought their own kit with hand sanitiser, towel, drink bottle, notebook and pen and personal first aid kit.</li> <li>• Reminders will be posted via WhatsApp prior to meeting date, one week and 2 days before meetings.</li> <li>• Leaders to have Cleaning and Hand Sanitiser back up kit.</li> <li>• Departure: Leaders remind Explorers to continue keeping the 2m social distance when walking/cycling quietly down Strande Lane to meet their parents.</li> <li>• Campsite rules, Risk Assessments, Fire Safety Guide are displayed on site and are included with this Risk Assessment.</li> </ul>	
2. Maintaining social distance during	All	<ul style="list-style-type: none"> <li>• Group size: 15, TSA Amber guidelines with two adults included: 13:2.</li> </ul>	

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<p>meeting; higher risk of infection spread if social distancing not maintained.</p>		<ul style="list-style-type: none"> <li>• Two or more groups, 25m distance between each group</li> <li>• Areas specified for meeting and activities, are identified by markers.</li> <li>• 2m between individual Explorers sitting/standing eg: meeting circle.</li> <li>• Leaders to monitor/manage social distancing during meeting(s) and agreed activities adapted for social distancing (2m).</li> <li>• Moving around site: keep social distance between each other.</li> <li>• One adult leader designated First Aider, to wear PPE (mask, gloves and apron) when in close proximity to apply first aid. Where possible, preference for self first aid.</li> <li>• Where 2m social distancing is not maintained by Explorer(s), leaders will remind the individual(s) their responsibility to self and others. If individuals continue to ignore 2m social distancing and camp rules, parents informed.</li> </ul>	
<p>3. Hygiene of people: higher risk of infection spread if proper hand washing not carried out.</p>	<p>All</p>	<ul style="list-style-type: none"> <li>• Hand wash station(s) set up for Explorers and leaders to use arriving/departing the site.</li> <li>• Explorers take own responsibility for hand washing (20 seconds required), leaders to monitor. Some activities require regular hand washing, eg: cooking.</li> <li>• Covid-19: No one displaying symptoms (or member of household/bubble) within the previous 7 days allowed to attend without a negative COVID test. Parents/leaders asked to certify no symptoms in initial consent and agree to inform section leader immediately if symptoms manifest within 7 days of any activity or known contact has positive COVID test. Registers will be kept.</li> <li>• Hand sanitiser: Explorers and leaders to provide their own.</li> </ul>	
<p>4. Hygiene of toilets: higher risk of infection spread if hygiene not carried out.</p>	<p>All</p>	<ul style="list-style-type: none"> <li>• At beginning of meeting briefing, Explorers instructed to wipe down the surface areas they have touched/come in contact with whilst using the toilet and hand basin. Designated leader to monitor.</li> <li>• Explorers are to take their own responsibility for washing their hands (20 seconds) and dry using their own towel.</li> <li>• Use of the Ladies toilet block has been designated for use, main door to be propped open. One person may enter at a time. Explorers reminded about using the Cleaning kit (includes wipes) made available to use before leaving the toilet area.</li> <li>• Toilet facilities cleaned by designated leader at the beginning and end of the meeting.</li> </ul>	

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<p>5. Hygiene of activity equipment: Higher risk of infection spread if hygiene not carried out.</p>	<p>All</p>	<ul style="list-style-type: none"> <li>• Explorers and leaders to bring own notebook and pens.</li> <li>• Whiteboard for instructions/training – designated leader use only. Cleaned before and after use including the pen barrels.</li> <li>• Activities planned where minimal equipment may be used.</li> <li>• Scouting skills, using equipment, eg: practising knots, cooking on Trangias. Leaders to allocate equipment to individuals, cleaned after use.</li> <li>• First Aid training for general and DofE: small kits can be made up for practicing on self, eg: bandaging, care of wounds.</li> <li>• Other Equipment used for games, eg: ball games, no touching by hands, feet only. If touched, ball must be washed thoroughly.</li> <li>• Any equipment that is not sanitised/washed during the evening, to be left untouched for seventy-two hours.</li> </ul>	
<p>6. Use of outdoor spaces: un-even ground, access to space less controlled, cannot be cleaned.</p>	<p>All</p>	<ul style="list-style-type: none"> <li>• Campsite rules: briefing and reminding; site location being familiar to all. This includes reminders re: handwashing, 2m social distancing, cleaning of surfaces individuals may have come in contact with.</li> <li>• Campsite hazardous areas not to use such as the climbing wall, buildings, overgrown hedging and patrol area next to campfire, trip hazard.</li> <li>• Advise wearing sturdy footwear at all times when on site due to uneven grassed surface.</li> <li>• Permanent Equipment such as benches, picnic tables, campsite buildings etc, are not to be used for any activity or meeting.</li> <li>• Check weather beforehand re: outdoor meetings. Advise wearing appropriate clothing in response, eg: wet: waterproofs. Hot/warm evenings: long sleeved t-shirt and trousers, sun hat, sunscreen and insect repellent. Leaders to remind Explorers and parents via our WhatsApp group.</li> <li>• Contingency plan, if extreme weather forecast or imminent, eg: thunderstorms, leaders may reschedule meeting or close meeting early. If this happens, Leaders instruct Explorers to contact parents for collection.</li> </ul>	
<p>7. Other notes</p>	<p>All</p>	<ul style="list-style-type: none"> <li>• Communication and confirmation: parents confirm they agree with the Risk Assessment when signing their Explorer up for the event via OSM (Online Scout Manager).</li> <li>• Update of Explorers and parents/carer's contact and medical details.</li> </ul>	

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		<ul style="list-style-type: none"> <li>Any contact with a suspected/confirmed Covid-19 person(s), Unit and parents to be informed, GDPR in place re: individual names, not to be published. If known to have attended a meeting, Leader to liaise with all contacts and District to decide on future meetings and revise safety guidelines.</li> <li>All leaders have DBS, Safety and Safeguarding, GDPR and 1<sup>st</sup> Aid training.</li> </ul>	
8. DofE: Training: theory and practicals, eg: hiking	Leader team Explorer team members	<ul style="list-style-type: none"> <li>Team training with social distancing in place.</li> <li>First Aid training and practice, Explorers to use personal first aid kits.</li> <li>Small group may go on short hike practice, social distancing maintained throughout. Individuals to have own map/map printout, compass and route instructions. Compasses: must be cleaned after using.</li> <li>Explorers to bring their own notebook and pen for practicals, eg: route planning, project notes.</li> <li>No overnight hikes until after September 25<sup>th</sup> 2020.</li> </ul>	

**Review:** This risk assessment is for a section to move from one COVID Readiness alert level to the next, an additional risk assessment should be produced for each move proposed.

<b>Checked by Line Manager</b>	Name, Neil Trivedi Role / level GSL FPSG Date: 25/7/2020	<b>Checked by Executive</b>	Name, Ray Tucker Role / level Chair FPSG Exec Date 23/7/20
<b>Approved by Commissioner</b>	Name, Erica Hunter Role / level Acting DC Date	<b>Approved by Executive</b>	Name, Malcolm Burt Role / level Exec Member Date 23/7/20
<b>Notification of level change</b>	Date and by who Red to amber from Scouts association July 2020		

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HQ Template Published June 2020

