

1st Cookham Scout Group – Scout Troop - Scout HQ Garden

Covid-19 restarting face to face Scouting risk assessment

The purpose of this risk assessment is to prepare for the restart of face to face Scouting under the COVID-19 guidelines, whilst still managing the risk and to put the right training interventions into the Scout programme so that Scouts learn how to manage risks themselves. The same risks will exist for all sections, but this document focuses on the appropriate mitigations for the risks for Scout Troop activity where youth members should be expected to take significant responsibility for their own safety. The document does not cover specific programme activities which need separate risk assessment. It focuses on hazards that are inherent in the nature of the building, garden and activities that youth members and adults undertake while using the facility that may not be built into the risk assessments of specific section activities, eg: safely getting the equipment needed for an activity in and out of the stores, maintenance of the facility, etc. Separate documents cover: Fire plan, Traversing wall



Name of Section or Activity	1 st Cookham Scout Troop Meeting at Scout HQ Garden	Date of risk assessment	30 th June 2020	Name of who undertook this risk assessment	Andrew Sutherland	COVID-19 readiness level transition	Red to Amber
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Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
COVID-19			
Maintaining social distance during the process of collecting & returning equipment for the activity from the Scout stores: higher risk of infection spread if social distancing not maintained.	Leaders and other adults	Leaders and adults will be reminded of the need to maintain social distance whilst collecting and returning equipment from the Scout stores to reduce the risk of infection.	<i>Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.</i>
Maintaining social distance at drop off and pick up: higher risk of infection spread if social distancing not maintained.	All group members	After consent has been received from the parents or guardians that a young member will be attending a meeting, they will be given a staggered arrival and pick up time to reduce the risk of infection.	

Maintaining social distance during meeting: higher risk of infection spread if social distancing not maintained.	All group members	We will limit group sizes to the volume of people Formosa can support with social distancing in place, maintaining and marking clear space between groups, the leaders will pre-plan how groups will be managed for each activity. On arrival at their activity area, before being briefed on the activity in their individual groups, the young people will be reminded of the social distancing rules that have been agreed with their parents/carers.	
Young people stepping outside the social distancing agreed, increasing the chances of the virus spreading	All group members	Where a young person breaks the distancing, a leader should separate as soon as possible from their group. Those involved should then sanitise their hands. If this is a major breach of distancing eg: a bundle/fight, then the incident will need to be recorded by the leaders and the parents/carers should be informed. If the young person repeatedly breaks distancing they may not be allowed to return to face to face meetings for a period defined by the section leader and GSL/AGSL.	
Hygiene of people: higher risk of infection spread if proper hand washing not carried out.	All group members	All involved will be provide with hand sanitiser/ hand washing for members on arrival, departure and during as required.	
Hygiene of toilets: higher risk of infection spread if hygiene not carried out.	All group members	All involved with have access to the Scout hut toilet facilities, these will be cleaned before and after sessions, cleaning equipment available to leaders with safe storage. Deep cleaning of the facility on a regular basis.	
Hygiene of activity equipment: Higher risk of infection spread if hygiene not carried out.	All group members	Leaders will arrange for the cleaning of activity equipment before and after group use, assigning specific items to individuals for the evening, limiting volume of equipment used, including consumables such as paper.	
Use of outdoor spaces: uneven ground, access to space less controlled, cannot be cleaned.	All group members	Controls could include: choice of location appropriate to activity, briefing to leaders and young people on boundaries, checks on the location ahead of use by leaders, hand washing for all participants.	
Garden			
Falling into ditch at bottom of garden	All HQ users	There is a thin ditch by the fence at the bottom of the garden that feet could get caught in. When doing running games in the garden the area must be avoided and the hazard must be pointed out to all participants. (Scout Group action	

		to consider if a grille could be positioned over the top of the ditch to prevent accidents)	
Accidents with nursery school play equipment	All HQ users	Scout group users are to keep off all the Montessori play equipment.	
TRANSPORT			
Traffic accident hazards in carpark, particularly at busy drop off and pick up times	All HQ users and passers by	Staggered arrival and pick up times will be introduced We need to maximise use of carparking space to minimise congestion in the carpark. All bins need to be right up by the side gate (but not blocking it). Any other waste left there after gardening or clear-out activities, eg: skips, etc needs to be removed prior to the first termtime Friday evening.	
Scouts on bikes colliding with pedestrians and cars	Scouts plus passers by	Scouts are encouraged to use bikes to get to meetings but must have helmets on. When coming to evening meetings they need lights and hi viz. They must check with leaders on arrival for the appropriate safe storage for bikes during meetings, bearing in mind the parts of the HQ that will be used for that evening's programme.	
Trailer rolls down hill	All HQ users and passers by, plus cars	When the trailer is being moved manually ensure four adults are involved to control where it goes. Check that brake, etc, is working properly on an annual basis.	Trailer rolls down hill
Review: This risk assessment is for a section to move from one COVID Readiness alert level to the next, an additional risk assessment should be produced for each move proposed.			

Checked by Line Manager	Name - Andy Pearce Role - GSL 1 st July 2020	Checked by Executive	Name, Nigel Hague Role / level Chairman Date 4 July 2020
Approved by Commissioner	Name, Role / level Date	Approved by Executive	Name, Role / level Date
Notification of level change	Date and by who		

Additional information can be found in the [Safety Checklist for Leaders](#) and other information at scouts.org.uk/safety